

### Additional Publications Available:

- Guide to Ethics Law  
A Plain English Summary
- After Election Requirements & Debt Service Committees
- Campaign Materials Identification (paid for by) Requirements
- Fund-Raising Activity
- Guide to Record Keeping
- Guide to Political Action Committees (PACS)
- Treasurer's Guide for Campaign Finance
- When to Form & Register a Committee
- Missouri Campaign Finance Disclosure Law—Chapter 130 RSMo.

### Violation:

*Violations of Chapter 130 are within the Missouri Ethics Commission's jurisdiction and, in the event a complaint is filed, may result in an enforcement action.*

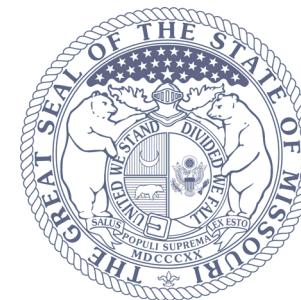


*This brochure is intended only as a guide to aid understanding of the Campaign Finance Disclosure Law.*

*For the Law's complete requirements, consult the law itself codified at Chapter 130 of the Revised Statutes of Missouri.*

## Terminating a Committee

### MISSOURI ETHICS COMMISSION



Revised 7/2016

### Missouri Ethics Commission

PO Box 1370  
Jefferson City, MO 65102  
573-751-2020  
800-392-8660  
[www.mec.mo.gov](http://www.mec.mo.gov)

# Requirements for Terminating a Committee

## Termination Requirements

(§130.021.8 RSMo.)

### A campaign committee

- Must terminate the later of either thirty days after the election or upon the satisfaction of all committee debt after the election

### A candidate committee:

#### *If unsuccessful*

- Terminate committee within thirty days of election date; or
- If more debt than money on hand, convert to a debt service committee (change committee type) by Amending Statement of Committee Organization

#### *If successful*

- Update election information (future office seeking) by Amending Statement of Committee Organization, before accepting any future contributions; or
- May terminate committee at any time (or at end of last term)

### A debt service committee

- Must terminate no later than 18 months after being formed or upon the receipt of a contribution exceeding the amount of the committee's debt
- Within 30 days of termination, must file a full disclosure report
- Any excess money (after retiring the debt) must be returned to the original contributor, if known, or turned over to the state treasurer
- No committee retiring debt can engage in any other activities in support of a candidate or ballot measure

## What steps do I need to do to terminate my committee?

1. Distribute all excess funds (see restrictions below and use of contributions) and/or satisfy debt.
2. File *Committee Termination Statement*
  - a. Within 10 days of committee's dissolution
  - b. Report distribution of any surplus funds
  - c. Report disposition of any outstanding debts (if a debt is forgiven, must attach signed statement from creditor)
  - d. Provide name, mailing address and telephone number of the person responsible for preserving the committee's records and reports
  - e. Complete full disclosure report reporting through the committee's date of dissolution (§130.046.7 RSMo.)
  - f. Close bank account
3. Preserve committee records and reports (Must preserve for 3 years and be available for inspection by the Missouri Ethics Commission)

### Contributions can not be used for:

- Any personal use
- As payment for restitution ordered by court of law or any fine resulting from conviction of a violation of any local, state or federal law

See *Use of Contributions* next page

## Use of Contributions

(§130.034 RSMo.)

### Contributions may be used for any purpose allowed by law including, but not limited to:

- Expenses allowed, incurred and related to a campaign
- Expenses incurred in connection with the duties of an elected office holder
- Expenses associated with the duties of candidacy or of elective office pertaining to the entertaining of or providing social courtesies to constituents, professional associations, or other holders of elective office
- The return of a contribution to the person who made the contribution to the candidate or elected office holder (subject to certain restrictions)
- Contributions to a political organization or candidate committee as allowed by law
- Funds to establish a new committee, defined in Chapter 130 RSMo.
- An unconditional gift to any charitable, fraternal or civic organizations or other associations formed to provide for some good in the order of benevolence. The candidate, former candidate or holder of elected office or their immediate family cannot gain a direct financial benefit from the gift.
- Payment of reasonable attorney's fees accrued by a person (defendant) who is the subject of a complaint and/or investigation arising from holding or running for public office